



ABERDEEN, 12 May 2020. Minute of Meeting of the INTEGRATION JOINT BOARD.

Present:- Councillor Sarah Duncan, Chair; Luan Grugeon, Vice Chair; and Councillor Gill Al-Samarai, Councillor Philip Bell, Kim Cruttenden, Councillor Lesley Dunbar, Alan Gray, John Tomlinson, Mike Adams, Jim Currie, Dr Howard Gemmell, Dr Caroline Howarth, Jenny Gibb, Maggie Hepburn, Alison Murray, Shona McFarlane, Chris Littlejohn, Dr Malcolm Metcalfe, Graeme Simpson, Sandra MacLeod and Alex Stephen.

Also in attendance:- John Forsyth (Solicitor) and Derek Jamieosn (Clerk).

Apologies:- Angela Scott (Chief Executive)

The agenda and reports associated with this minute can be found [here](#). Please note that if any changes are made to this minute at the point of approval, these will be outlined in the subsequent minute and this document will not be retrospectively altered.

INTRODUCTION

1. The Chair welcomed all Members and Officers to the meeting and advised that a short private presentation would follow on conclusion of the meeting.

The Chair updated members on the continuing communication plan and constant review of both communications and requirement to update members in a timely manner. The Board heard that the Chair and Vice-Chair now participated in a weekly update meeting with the Chief Officer, Chief Finance Officer and other Leadership Team members as required.

DECLARATIONS OF INTEREST

2. There were no declarations.

EXEMPT BUSINESS

3. There was no Exempt Business.

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MINUTE OF BOARD MEETING OF 24 MARCH 2020

4. The Board had before it the draft minute of its previous meeting.

The Board resolved :-

to approve the minute as a correct record.

RESUMPTION OF CLINICAL CARE GOVERNANCE COMMITTEE MEETINGS

5. The Board heard that further to the decision taken on 24 March 2020 to suspend meetings of both the Risk, Audit and Performance Committee (RAPC) and the Clinical Care Governance Committee (CCGC), it had proven appropriate to consider reconvening this business. At the request of the Chair of the CCG it had been suggested that extra-ordinary reports should be forwarded to the Committee for their awareness and to maintain assurance.

The Board resolved :-

- (i) to convene Extra-Ordinary meetings of the Clinical Care Governance Committee as required;
- (ii) to remind all Members that they may attend any meeting of any subordinate Committee as observers; and
- (iii) to provide interim delegated authority to the Chief Officer, ACHSCP, in addition to the Chair of the Clinical Care Governance Committee, to call any Extra-Ordinary meeting.

ANNUAL GOVERNANCE STATEMENT - HSCP19.125

6. The Board had before it a report from the Chief Finance Officer, ACHSCP which intended to provide assurance in relation to the governance arrangements and control environment.

The report recommended:-

that the Board comment on and approve the draft annual governance statement, as set out in appendix 1.

The Board resolved :-

to approve the recommendations.

UN-AUDITED ACCOUNTS 2019/20- HSCP19.124

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7. The Board had before it a report from the Chief Finance Officer, ACHSCP to allow the Integration Joint Board (IJB) to review and comment on the unaudited final accounts for 2019/20.

The report recommended:-

that the Board consider and comment on the Unaudited Accounts for 2019/20.

The Board heard of the changing landscape and its impact on the finances which were still being finalised. These works were being taken against an ever changing environment where uncertainty still existed on full demand and costs, together with Scottish Government amendments still to be confirmed.

The Board heard that a previous assumption on the full use of the ACHSCP reserves had since been averted and that the accounts were in a stronger position than the earlier plan.

The Board participated in discussion with the Chief Finance Officer and offered enhancements to the presented report.

The Board resolved :-

- (i) to approve the recommendations; and
- (ii) to instruct the Chief Finance Officer to introduce the comments provided by members into the document.

FINANCIAL MONITORING MARCH 2020 - HSCP19.126

8. The Board had before it a report from the Chief Finance Officer, ACHSCP which summarised the current year revenue budget performance for the services within the remit of the Integration Joint Board as at Period 12, end of March 2020, and advised on any areas of risk and management action relating to the revenue budget performance of the IJB services.

The report recommended:-**that the Board –**

- (a) note this report in relation to the IJB budget and the information on areas of risk and management action that are contained herein; and
- (b) approve the budget virements indicated in Appendix E.

The Board participated in discussion with the Chief Finance Officer and offered enhancements to the presented report.

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The Board resolved :-

- (i) to approve the recommendations; and
- (ii) to instruct the Chief Finance Officer to introduce the comments provided by members into the document.

IJB WORKSHOP - TUESDAY 2 JUNE 2020 AT 9.00AM

9. The Board heard that a Workshop would be held on 2 June 2020 to discuss the opportunities and challenges of the future return to business of the ACHSCP, post Covid-19 lockdown arrangements.

The Board resolved:-

to note the details.

IJB MEETING - TUESDAY 25 JUNE 2020 AT 10.00AM

10. The Board heard that whilst the next approved meeting date was 25 June 2020, this may be subject to change to allow presentation of Audited Finance Reports for approval by the Board.

The Board resolved:-

to note the update.

- COUNCILLOR SARAH DUNCAN, Chairperson

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